

Special Board Meeting Minutes
Merrimac Village Board
Tuesday, April 26, 2011

Village Board President, Nick Hahn, called the meeting to order at 6 p.m. Present board members: Garry Bahe, Jeff Rasmussen, Ed Nawrocki and Jim Malmberg.

Affidavit of posting was verified to conform to proper statutory requirements.

Shellie asked the board to amend the agenda to include a discussion on the hall flooring. Nawrocki/Rasmussen moved to amend the agenda. Approved.

The flooring discussion came about as a result of the current floor stripping process ongoing at the hall. President Hahn had instructed Shellie to investigate the possibility of floor replacement as current floor is over 25 years old and is buckling in areas. Shellie provided the board with flooring samples and quotes from Flooring Center, McGann's and Schluter Flooring. Discussion regarding Village finances and priorities occurred. Heating costs of the building could be reduced as a result of more efficient windows and flooring. Nawrocki feels windows would be more important to replace as they too are 25 years old plus and are very leaky. Malmberg & Bahe agreed. Bahe/Nawrocki motioned for Shellie to seek bids for window replacements for the Village Hall and have present for May meeting. Windows should be vinyl replacements and include installation. With that Nawrocki/Rasmussen motioned to table the flooring discussion until May meeting in hopes that perhaps the Village would be able to do both the floors & windows after assessing the costs that come in for both. Motion approved.

Review of the Village Handbook for Employees began. The current handbook has been revised to include additional sections on administration policies, procedures, safety, benefits and conduct. Each page was gone through. Rasmussen made a motion to approve with changes to section 1 through 3 and table section 4. Motion died on the floor with further discussion on the remaining sections. After two hours of discussion, Rasmussen amended his motion to include approval of changes to section 5 through 7 and table section 4 until the board had a chance to further investigate benefit packages with other entities/businesses. Bahe seconded the motion and all approved.

Shellie brought up a capitalization policy draft for review, charge backs on real estate taxes and chair replacements under other matters as things under further investigation.

With no other matters to come before the Village Board, Bahe/Rasmussen motioned to adjourn the special meeting at 5:40 p.m.

Respectfully submitted,

Shellie Benish
Administrator