



# Village of Merrimac



100 Cook St.

Merrimac, WI 53561

Phone: 608-493-2122 Fax: 608-493-9908

Email: merrimac@merr.com

## VARIANCE – ADMINISTRATIVE APPEAL APPLICATION

UNDER THE RULES AND REQUIREMENTS OF THE VILLAGE OF MERRIMAC ZONING ORDINANCE, THE UNDERSIGNED OWNER, OR OWNER'S AGENT, OF THE PROPERTY HEREIN DESCRIBED HEREBY APPLIES FOR A:

Variance or Appeal of an Administrative Decision

1. OWNER OF PROPERTY \_\_\_\_\_ PHONE NO. \_\_\_\_\_

2. LOCATION OF PROPERTY

STREET ADDRESS \_\_\_\_\_

LEGAL DESCRIPTION (METES & BOUNDS, OR LOT NO. &

PLAT) \_\_\_\_\_

3. EXPLAIN THE VARIANCE, OR ADMINISTRATIVE APPEAL REQUESTED: \_\_\_\_\_

4. REASON(S) WHY THE APPLICANT CANNOT COMPLY WITH THE ORDINANCE REQUIREMENTS, OR WHY YOU FEEL THE ADMINISTRATIVE DECISION IS INCORRECT: (ADDITIONAL COMMENTS OR INFORMATION MAY BE ATTACHED) \_\_\_\_\_

ATTACH TWO (2) COPIES OF A SITE PLAN, DRAWN TO SCALE, INDICATING WHERE A VARIANCE IS REQUESTED ONE (1) COPY SHALL BE NO LARGER THAN 11" X 17"

**APPLICATIONS ARE DUE ON THE 1<sup>ST</sup> MONDAY OF EACH MONTH.**

CONTACT PERSON \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

RESPECTFULLY SUBMITTED BY: \_\_\_\_\_

*Signature of Owner's or Owner's Authorized Agent*

### FOR VILLAGE USE ONLY:

DATE RECEIVED: \_\_\_\_\_ PUBLISHED \_\_\_\_\_

ORDINANCE SECTION NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_ REQUEST NO. \_\_\_\_\_